

Sage 100 ERP Enhancement

Add Vendor Terms to AP Aging & Invoice Payment Selection



sage

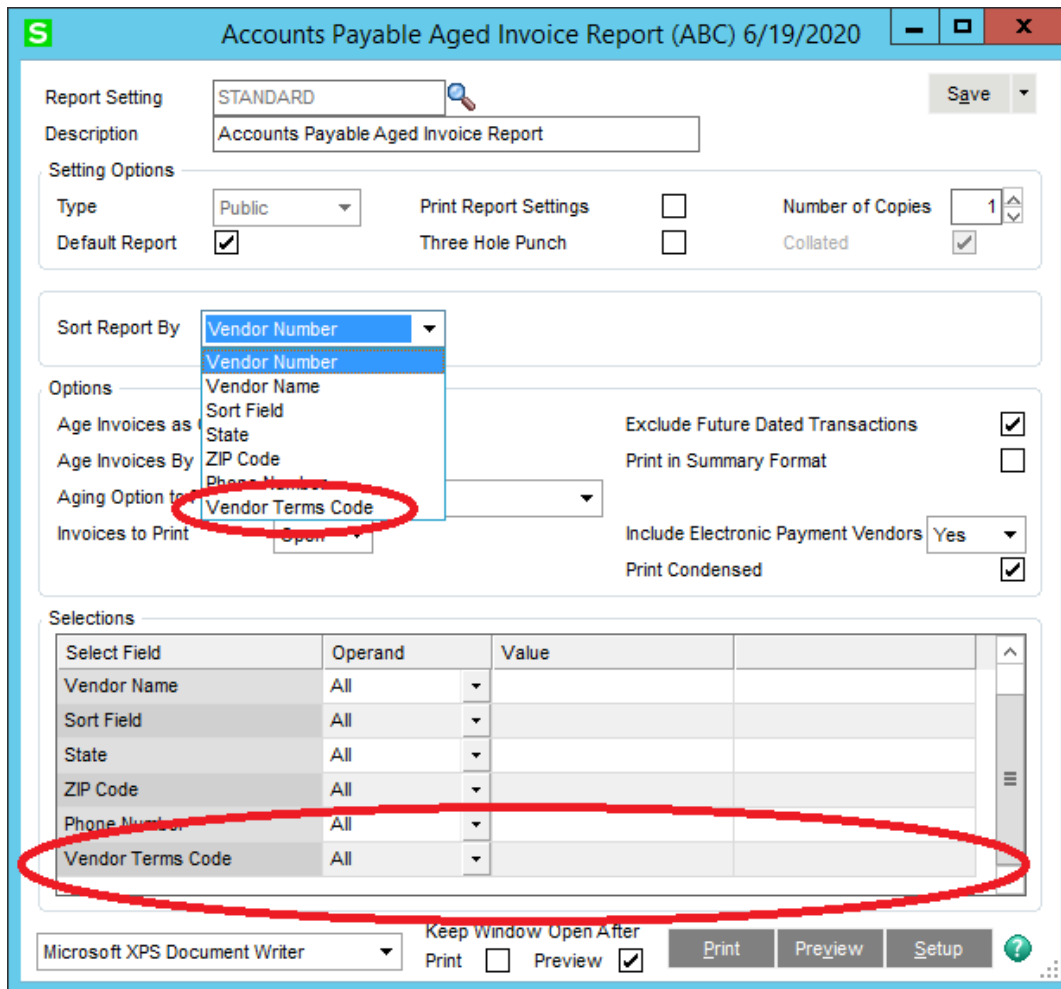
OVERVIEW

This enhancement makes it easier and more efficient to track, manage, and pay vendor invoices by the vendor terms code.

For example, many of us have lots of different terms codes for vendors: pay by Check, pay by Credit Card, pay by ACH, pay by Wire, etc. With this enhancement, you can print an AP Aging of just those vendors who you pay by check. And, then, when doing a check run, you can have Sage only select open vendor invoices where the vendor has a “Pay by Check” terms code. This saves time and complexity.

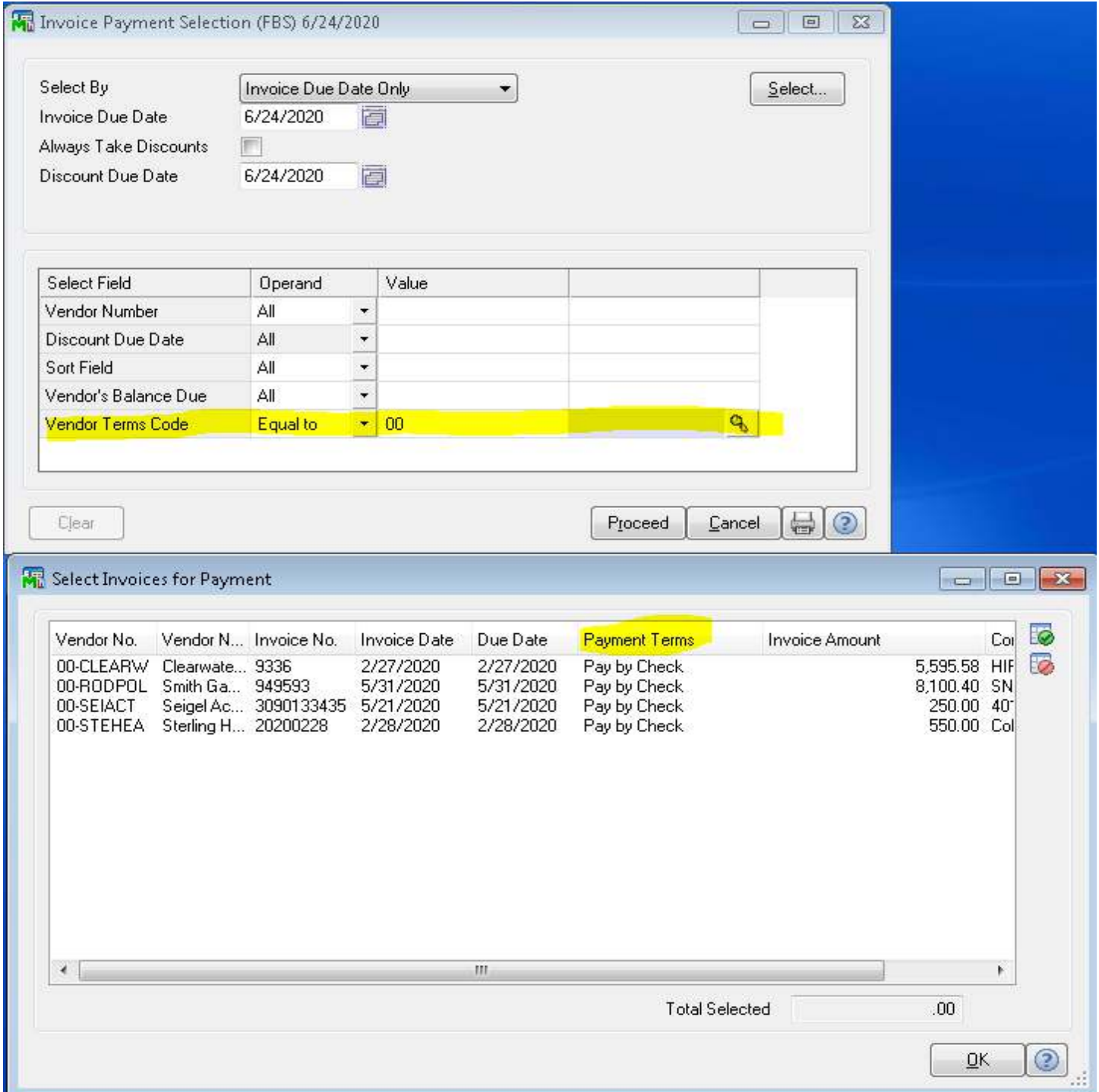
Procedures – AP Aged Invoice Report Printing

1. Launch Sage 100.
2. Select **Accounts Payable** from the *Sage Modules Menu*.
3. Select **Accounts Payable Aged Invoice Report** from the *Accounts Payable Reports Menu*.
4. Note the two new options to sort the report and/or select vendors based on the Terms Code.



Procedures – AP Invoice Payment Selection

1. Launch Sage 100.
2. Select **Accounts Payable** from the *Sage Modules Menu*.
3. Select **Invoice Payment Selection** from the *Accounts Payable Check Printing Menu*.
4. Note the new option to select by Vendor Terms Code.



The screenshot shows two windows from Sage 100. The top window is titled "Invoice Payment Selection (FBS) 6/24/2020". It has a "Select By" dropdown menu set to "Invoice Due Date Only". Below it, the "Invoice Due Date" is set to 6/24/2020, and "Discount Due Date" is also set to 6/24/2020. A table below these fields lists various selection criteria:

Select Field	Operand	Value
Vendor Number	All	
Discount Due Date	All	
Sort Field	All	
Vendor's Balance Due	All	
Vendor Terms Code	Equal to	00

The bottom window is titled "Select Invoices for Payment" and displays a list of invoices with the following columns: Vendor No., Vendor N..., Invoice No., Invoice Date, Due Date, Payment Terms, Invoice Amount, and Col. The "Payment Terms" column is highlighted in yellow. The data in the table is as follows:

Vendor No.	Vendor N...	Invoice No.	Invoice Date	Due Date	Payment Terms	Invoice Amount	Col
00-CLEARW	Clearwate...	9336	2/27/2020	2/27/2020	Pay by Check	5,595.58	HIF
00-RODPOL	Smith Ga...	949593	5/31/2020	5/31/2020	Pay by Check	8,100.40	SN
00-SEIACT	Seigel Ac...	3090133435	5/21/2020	5/21/2020	Pay by Check	250.00	40
00-STEHEA	Sterling H...	20200228	2/28/2020	2/28/2020	Pay by Check	550.00	Col

At the bottom of the second window, the "Total Selected" is shown as .00.

Technical Notes

1. The following programs were created as part of this enhancement:
 - AP0504978_InvoicePaymentSelect_ui.pvc
 - AP0504978_AgedInvoiceReport_rpt.pvc

2. The following programs were modified as part of this enhancement:
 - AP_AgedInvoiceReport.M4L
 - AP_InvoicePaymentSelect.M4L

3. The following fields were added to existing tables as part of this enhancement:
 - UDF_0504978_TERMS_CODE\$ {AP_AgedInvoiceWrk}

4. The following reports were modified as part of this enhancement:
 - AP_AgedInvoice.rpt